SOUTHERN LOCAL SCHOOL DISTRICT

TIME AND EARNINGS FOR PAYROLL ENDING _____, 20_____

MONTH	DAY	YEAR	TIME IN	TIME OUT	TIME IN	TIME OUT	TOTAL REG HRS	TOTAL O/T HRS	REASON
						TOTALS	REG HRS	OT HRS	

**NOTE-TIME SHEETS MUST BE IN THE TREASURER'S OFFICE BY FRIDAY AT 2:00 P.M. (FRIDAY BEFORE PAYDAY)

(S-SICK LEAVE) (H-HOLIDAY) (V-VACATION) (P-PERSONAL) (C-CALAMITY)

EMPLOYEE SIGNATURE _____ SUPERVISOR SIGNATURE _____